



VARIETY BOYS & GIRLS CLUB OF QUEENS, INC.
GENERAL CLUB RULES

The following policies and procedures are for **all Club members**. Please read the entire document and discuss it with your child. Then, we ask that both you and your child sign the document at the bottom of the page and return it to the Club.

1. FOUL LANGUAGE IS PROHIBITED.

Variety Boys & Girls Club is a positive place for children to learn, play, and grow. Foul language is unnecessary and rude, and will not be tolerated.

2. CHILDREN WILL REFRAIN FROM ALL FORMS OF INAPPROPRIATE PHYSICAL CONTACT.

This includes hitting, smacking, fighting, and any other type of physical contact (as well as horsing around or play fighting). Any child who touches another child inappropriately will immediately be suspended from the Club.

3. BULLYING IS NOT ALLOWED.

Bullying includes name calling, teasing, and any other form of verbal or emotional abuse. All children should feel comfortable at the Club at all times.

4. CHILDREN WILL BE RESPECTFUL TO STAFF MEMBERS.

Staff members are adult role models who make it possible for our Club to operate smoothly. They are to be treated with respect and kindness.

5. CHILDREN WILL FOLLOW DIRECTIONS.

Club children come here to learn and play. When children are disruptive, it becomes difficult for others to have the best experience possible.

6. STEALING WILL NOT BE TOLERATED.

Variety Boys & Girls Club is not responsible for any child's lost or stolen property. However, everyone here should feel that their belongings are safe. Anyone caught stealing Club property will be responsible for returning the item stolen. If the item is damaged or cannot be returned, financial arrangements will be made with the child's guardian and the child will be terminated from the Club until the item is paid for in full.

7. CHILDREN WILL RESPECT CLUB PROPERTY.

Graffiti and/or destruction of Club property will not be tolerated.

Please note: Anything punishable by law will be referred to the authorities. If your child is involved in illegal activity, we will contact you as well as the police. The Club will not be a safe haven for children engaged in criminal activity or children attempting to flee the authorities.

When a child follows the rules, our Club operates smoothly and enables all of us to have great days together. If a child continuously disrupts procedures, the following steps will be taken:

- 1st Incident** The Group Leader and Associate Executive Director (Mr. Mohamed) will speak to the child.
- 2nd Incident** The parent(s) will be called. A meeting will be set up with the child, parent(s), and Club management.
- 3rd Incident** The child will be suspended or terminated from the Club.

If the situation cannot be resolved, the child may be dismissed from the Club permanently. This is a last resort, and one we do not like to take. Any physical altercation between children will result in immediate suspension.

By signing below, I indicate that I have read these procedures and will abide by them.

Child Signature: _____ Child Name: _____ Date: _____

CONSENT FORM

- I consent that _____ (print child's name) shall be allowed to engage in all activities and trips that form part of the Variety Boys & Girls Club of Queens Summer Program 2011.
- I hereby release and discharge Variety Boys & Girls Club and any of its staff members from liability in the event of any injury or accident that involves my child/children.
- I authorize my child to be photographed or videotaped for archival and /or promotional purposes.
- I also consent to the transportation of my child to and from all activities deemed necessary by authorized staff members of the Variety Boys & Girls Club Summer Program 2011.
- I SPECIFICALLY GIVE MY PERMISSION AND CONSENT TO ANY EMERGENCY TREATMENT (MEDICAL OR SURGICAL) FOR MY CHILD AS DEEMED NECESSARY BY QUALIFIED PERSONNEL, INCLUDING TREATMENT AT THE NEAREST CLINIC OR HOSPITAL.
- **I understand that my child must be picked up by closing time or a late fee applies.**

SIGNATURE of Parent or Guardian

Date of Registration